

**LORETO JUNIOR PRIMARY SCHOOL**

**Child Safeguarding Risk Assessment**

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| **School Activities** | **Identified Risks of Harm** | **Procedures to Address Identified Risks** |
| Recruitment of school personnel including   * Teachers * SNA’s * Caretaker/Secretary/Cleaners | Harm from school employee | Strict adherence to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the  wider duty of care guidance set out in relevant Garda Vetting and DES  recruitment circulars |
| Training of school personnel in Child Protection procedures | Harm not recognised  Harm not reported promptly | In relation to the provision of information and, where necessary,  instruction and training, to staff in respect of the identification of the  occurrence of harm (as defined in the 2015 Act) the school:   * Has provided each member of staff with a copy of the school’s Child Safeguarding Statement * Ensures all new staff are provided with a copy of the school’s Child Safeguarding Statement * Encourages staff /Board members to avail of relevant training * The Board of Management maintains records of all training * Reviews Child Protection Procedures at initial staff meeting and Board   meeting in September |
| Classroom Teaching | Harm by school personnel | * SPHE curriculum implemented in every class * Stay Safe Programme implemented in every class * SEN teachers provide in-class support * Glass panels in classroom doors |
| Daily Arrival/Dismissal of pupils | Harm by other pupils  Harm by adults on school grounds | * School policy on Arrival/Dismissal of Pupils |
| Administration of Medicine  Administration of First Aid | Harm by school personnel | * Administration of Medicine Policy * First Aid Policy * Intimate Care Policy |
| One to one/small group teaching | Harm by school personnel | * Policy for one to one/small group teaching * Stay Safe Programme implemented in every class * Glass panels in classroom doors * Other pupils/staff in the vicinity |
| Toilet areas | Harm by other pupils  Bullying/Inappropriate behaviour | * Daily routines policy * Supervision policy * Anti-Bullying Policy * Code of Behaviour |
| Curricular Provision in respect of SPHE, RSE, Stay Safe Programme. | Non-teaching of same | * SPHE/RSE curriculum implemented in every class * Stay Safe Programme implemented in every class * Reminders at staff meetings * Report at every Board meeting |
| Care of children with special needs, including intimate care needs | Harm by school personnel | * Stay Safe Programme implemented in every class * Policy on intimate care |
| Recreation Breaks for pupils | Harm by other pupils  Harm not noticed  Harm not reported | * Stay Safe Programme implemented in every class * Playworks Programme * Code of Behaviour * Anti-Bullying Policy * Adequate adult supervision * Child Protection training for all staff |
| School Outings  Use of public toilets during outings | Harm by other pupils  Harm by adults  Harm not noticed  Harm not reported | * Child Protection training for all staff * School Outings Policy * Adequate adult supervision * Stay Safe Programme implemented in every class * Code of Behaviour |
| School Transport Arrangements | Harm by school personnel | * School Transport Policy |
| Swimming Lessons | Harm by adults | * Swimming Lessons Policy * Stay Safe Programme implemented in every class |
| Application of sanctions under the school’s Code of Behaviour including detention of pupils | Harm by school personnel | * Supervision Policy * Code of Behaviour * Stay Safe Programme implemented in every class |
| Bullying amongst pupils | Harm by other pupils | * Anti-Bullying Policy * Fun Friends programme * Code of Behaviour * Stay Safe Programme implemented in every class |
| Pupils with specific vulnerabilities/needs:   * Pupils from ethnic minorities/migrants * Members of the Traveller community * Lesbian, gay, bisexual or transgender (LGBT) children * Pupils perceived to be LGBT * Pupils of minority religious faiths * Children in care | Harm by school personnel  Harm not noticed  Harm not reported  Harm by other pupils | * Child Protection training for all school personnel * Compliance with garda vetting procedures * Compliance with recruitment procedures * Anti-Bullying Policy * Code of Behaviour * Stay Safe Programme implemented in every class * Fun Friends Programme * SPHE curriculum |
| Use of school premises by other organisation during school day | Harm by unknown adults | * Separate entrance/exit * Staggered use of hall, yard and field |
| Use of Information and Communication Technology by pupils in school | Harm by other pupils | * ICT policy * Anti-Bullying Policy * Code of Behaviour * Stay Safe Programme implemented in every class |
| Work Experience/Teaching Practice Students undertaking training placement in school | Harm by students | * Copy of students’ garda vetting * Work Experience/Teaching Practice Policy * Stay Safe Programme implemented in every class |
| One-one Counselling | Harm by adults  Harm not noticed  Harm not reported | * Strict adherence to school’s Garda Vetting Policy * Counsellor given relevant school policies * Glass in door of therapy room |
| Use of video/photography/other media to record school events | Harm by adults | * Acceptable Use Policy |
| Summer Camp organised by school staff | Harm by adults  Harm by other pupils | * Child Protection training for all school personnel * Strict adherence to school’s child protection best practice guide * Code of Behaviour * Anti-Bullying Policy * School Outings Policy * Adequate adult supervision |
| After school use of school premises by other organisations | Harm by adults | * Copy of organisation’s vetting procedures * Hall Rental Policy * Stay Safe Programme implemented in every class |
| Remote teaching/Distance learning | Harm by adults  Harm by other pupils | * Acceptable Use Policy for Remote Teaching |

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not

general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on \_\_\_5th February 2021\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

It will be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Reviewed and updated on 1st september 2022

Signed Mrs. Catherine Shanahan Signed: Mary Galligan

Chairperson, Board of Management Principal/Secretary to the Board of Management

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson, Board of Management Principal/Secretary to the Board of Management